**Research Tasks**

**Success criteria for a research task should include some of the following:**

**Success Criteria**

* Use search **operators/advanced search tools** to refine searches. (Click ‘Tools’ under the search bar and select from the drop-downs ‘Any country’, ‘Any time’, ‘All results’ **OR** click the settings icon and select ‘Advanced search’.)
* Consider the reliability of an information source by:
  + - Checking the **URL extension** (trusted extensions include: .co.uk, .com, .org, .gov, .net, .edu, .blog)
    - Checking the **date** of the information
    - Checking the **location** of the source
* Use **copyright free images** in your work. (Click ‘Tools’ under the Google Images search bar, click ‘Usage Rights’ and select ‘**creative commons licensed’** images.)
* **Consider ‘fair use’** of images/text. **The 4 Factors of Fair Use:**

1. Use a small amount/section of the original work.
2. Give it a new purpose so you don’t simply pretend it’s yours. E.g. For educational purposes.
3. Taking material from factual, non-fiction work is better than taking from fictional work.
4. Your use of the work shouldn’t impact its value or be for profit.

<https://www.commonsense.org/education/videos/creativity-copyright-and-fair-use>

* **Reference** where you have found your information by including details such as the website address, the writer’s name or the year it was published\*

**\*** Older pupils could use **Harvard referencing** to cite sources used when collecting information, data and images found online.